

CONNECTING YOUR BUSINESS TO THE RESOURCES YOU NEED

Pinnacle Asia Outsourcing Co. was established to provide total outsourcing services to its clientele. We offer partnership in managing our client's resources through our end-to-end business solutions.

Our aim is to be the leading solutions provider of world class Outsourcing Services tailor fit to your organizational needs. The unique blend of expertise in different industry levels from Information Technology, Call Center, Project Management, Human Resource, Manufacturing, Food Service, Health Care, Consumer Service, Customer Service, Telecommunications, Automotive, Operations, and Banking & Finance makes us your choice of partner in business.



Our Commitment

- One-stop shop business solutions delivery
- Quality service and value for your investment
- Personalized client relationship management

Why Partner with Us?

- Client-tailored pricing strategies
- Assigned account officers for efficient process implementation
- Personalized client relationship management thru our partner owners



BRINGING YOUR BUSINESS INTO A GREATER HEIGHTS.....

WHAT WE PROVIDE.....



EXECUTIVE SEARCH AND STAFFING SERVICES

Our company recognizes the significant role of recruitment to the organization. It plays an important part in the success of the Company. Finding the right person for each and every organization is the most crucial and defining function in every company.

Therefore, Pinnacle Asia Outsourcing designs very specific and personal approach in finding the resources needed by our clients.

What we guarantee.....

- Aggressive target selections
- On-time to hire
- Behavior and culture match on quality-of-hire
- In-depth Interviews,
- Psychological and Technical Assessment

PROCESS OUTSOURCING SERVICES

We manage our client's non-core transactions and administrative processes through efficient business solutions to allow them to focus on their core business and enable them to gain competitive advantage.

- Payroll Processing- Time and attendance monitoring, payroll preparation, pay slip preparation, bank advice, journal entries & regulatory reporting
- Benefits and Records Administration (HR) Employee and benefit record maintenance, leave tracking, overtime tracking, loan tracking, recruitment, benefits & compensation, training documentation & performance management
- Tax Compliance
 - Monthly computation of Vat, Percentage and withholding taxes.
 - Monthly filing and payment.
 - Assessment and processing of neglected past due tax returns.
 - Preparation of schedules, as attachment to tax returns.
- Bookkeeping
 - Recording of monthly sales, purchases and expense transactions.
 - Preparation of monthly income statement and balance sheet.
- Process Audit
- Processing of DTI, SEC, MAYORS PERMIT, BIR, REGISTRATION and BUSINESS RETIREMENT.

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Client Profile

- Multinational BPO and KPO company
- Call Center Companies
- IT Companies
- Food Chain Companies
- Retail/ Supply Chain Services
- Hospital and Medical Institution
- Manufacturing Industries
- Financial Services
- Real state Companies

OUR CONTACTS:

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